

KCACR Bell Restoration Officer

Version: March 2026

The Bell Restoration Officer is elected annually at the AGM and holds a voting role on the KCACR General Committee.

Purpose of the role

The purpose of the Bell Restoration Officer is to provide unbiased advice regarding all technical aspects of bells, bell fittings and bell hanging as requested. This can include advice and training for those considering DIY maintenance.

Duties

1. Completing relevant safeguarding training appropriate to the role.
2. To provide advice as requested for any person who is officially representing any church or secular building within the Association's bounds.
3. To act as diocesan bells advisor to the Canterbury and Rochester Dioceses.
4. To provide advice as requested for Incumbents, Parochial Church Councils and Church Wardens, representing any church or secular building within the Association's bounds.
5. To undertake inspections as requested, providing a written report including any recommendations.
6. To provide technical advice to the BRF trustees as required.
7. To provide confirmation that a project has been completed satisfactorily in order that grant awards can be made.
8. To provide a report to the general committee as required, for example for quarterly General Committee meetings.
9. To provide an annual report for inclusion in the handbook.
10. To carry out or assist with practical work as may be requested.