

KCACR Safeguarding Officer Role

Version: March 2026

The KCACR Safeguarding Officer is elected annually at the AGM and holds a voting role on the KCACR General Committee.

Purpose of the role

The Safeguarding Officer takes the lead on ensuring the Association is upholding its responsibilities to protect vulnerable individuals (children, young people and vulnerable adults) from harm, neglect or abuse.

While safeguarding is everyone's responsibility within the Association – from tower captains to members – the Safeguarding Officer's role is to keep the General Committee aware of the requirements of the Association.

Duties

1. Completing relevant training appropriate to the role of the Safeguarding Officer.
2. Attending General Committee meetings and AGM.
3. Ensuring all safeguarding documents on the KCACR website are current, being reviewed annually or if a change in legislation takes place, and presented to the KCACR General Committee at its next meeting.
4. Liaising with Diocesan Safeguarding Teams.
5. To provide advice and guidance to KCACR members, including the Officers of the General Committee, on matters relating to safeguarding.